



Caribbean American Phoenix Carnival Cultural Association of Arizona

P O Box 97400, Phoenix, AZ 85060-7400

TEL/FAX (480) 525-4MAS (4627)

phoenixcarnivalaz@gmail.com

www.phoenixcarnival.com

www.facebook.com/phoenixcarnivalaz or

www.facebook.com/phoenixcaribbeancarnival

A 501(C)3 Not-for-profit Organization

Parade Packet

“The Wonderful World of Masquerade”

We Want You...

...to participate in the 6th Annual Phoenix Caribbean Carnival 2017 Parade! Whether you are a masquerade band, a musical group, a dance troop, a civic organization, car or motorcycle club, horse unit, or cultural group, your participation is equally important so please submit your paperwork at your earliest convenience to ensure your spot in the parade and a first-class production.

Within the attached Parade Packet you will find: Information, an Application/Registration form, a Release and Waiver form, and the Parade Rules, Regulations, and Safety Requirements.

Details regarding staging area location, parade route, logistics, prize categories, judging criteria and prizes, and other information will be sent to you after confirmation that your information has been received and will be available on our Facebook site (see above) as well.

We are having a Launch of Mas Bands, details to follow. Join us, show your support, socialize, select a costume, and get ready for de road!

Please be sure to complete all sections of the Application/Registration Form applying to your entry in its entirety. Failure to do so may result in a delay in processing your entry. Be sure to keep a signed copy of the Registration/Application Form and the Release and Waiver for your records.

If you have additional questions not addressed in this Parade Packet or in the information to be mailed to you after your entry is confirmed, please email phoenixcarnivalaz@gmail.com. Again, thank you for your participation and cooperation as we put forth a team effort to ensure a successful Phoenix Caribbean Carnival 2016 Parade.

Regards,
The Board of CAPAZ

Parade Information

THEME: “The Wonderful World of Masquerade!”

ENTRY DUE DATE: Friday, May 5, 2017

PARADE DATE: Sunday, May 28, 2017

TIME: Staging: 9AM at 3rd Street and Thomas, Step Off: 10:30AM, Proceed 1 mile north to Indian School and into the Steele Indian School Park, crossing the stage for judging. End of Parade: Noon. End of judging 1-1:30PM. Subject to change!

REGISTRATION FEE: \$25

MUSIC/WATER: You must provide your own music and water! Be sure to include your people and vehicles providing music and water in the application.

FURTHER DETAILS: Details regarding staging area location, parade route, logistics, prize categories, judging criteria and prizes, and other information will be sent to you after confirmation that your information has been received and will be available on our FaceBook, www.Facebook.com/phoenixcarnivalaz and on our website: www.phoenixcarnival.com

MEETING: A representative from every parade entrant must attend a mandatory pre-parade informational meeting on Tuesday, May 2, 2016 to be held at Burton Barr Central Library, 1221 N Central Avenue, Phoenix, AZ 85004, 7PM, room TBA. (Details subject to change.)

MAIL COMPLETED FORM to:

CAPAZ
P O BOX 97400
Phoenix, AZ 85060-7400

or

You may email the forms to phoenixcarnivalaz@gmail.com.

PLEASE NOTE: The event coordinators do have the right to reject any entry if the maximum entry limit has been reached or if the entry is not deemed appropriate to this event.

Parade Application/Registration Form

Name of organization or company: _____

Name of contact person in charge of entry: _____

Address: _____

Telephones: _____
Work Cell Home

email(s): _____

Type of Entry: _____ Mas Band _____ Non-Mas Band

Mas Band Entries Only:

Theme/Portrayal: _____

Sections:

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

Approximate Number of persons: _____ Approximate number of vehicles: _____

Music on the Road: _____ DJ _____ Musicians _____ Other

Band Leader's Name: _____ Designer's Name: _____

Please check the category for which you are registering: _____ Band _____ King

_____ Queen _____ Individual _____ Jr. King _____ Jr. Queen _____ Moko Jumbie

Non-Mas Band and Service/Non-Profit Entries Only:

Approximate Number of persons: _____ Approximate number of vehicles: _____

Music on the Road: _____ DJ _____ Musicians _____ Other

Please check the category for which you are registering: __ Drummers __ Steel Band

__ Soca/Reggae Band __ Marching Band __ Float __ Car/Motorcycle __ Horse __ Dance

__ Cultural __ Other

If "Other" describe _____

All entries please complete:

Length and Height of entry _____

Physical Description (explain what your entry will look like) _____

How much space in the staging area will you require? _____

Do you wish to be judged? YES NO

Announcer Description *(Enter the information you want announced from the reviewing stand. Limit 200 words. Use back if necessary. Include Band Leader name, designer name, names of people to be announced, descriptions you wish included, age of participants, anything of note or special about your group that you wish to be announced.)*

Release and Waiver

MEDIA RELEASE: In consideration of the Caribbean American Phoenix Carnival Cultural Association (the “Association”) and the City of Phoenix (the “City”) agreeing to interview me

and/or photograph me and/or my property, I hereby grant my consent to the Association and the City in perpetuity to use, reuse, sell, edit, excerpt, publish, republish, individually or in conjunction with other material of any kind, my name and my likeness, my photograph and any other reproductions of me and/or my property, including my features, with or without my name, together with any alterations or additions thereto (collectively, the "Material") for any publishing, editorial, promotion, advertising, trade, business or other purposes whatsoever, except for the endorsement of my product. This Consent applies to the use, reuse, sale publications or reproductions of the Material in all communication mediums. The Association and the City may exercise its right granted herein in any way it sees fit without limitation, reservation or payment of any fee.

A.R.S 1 602.A.9: Notice is hereby given to A.R.S 1 602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Recreational activities and programs may be video recorded and, as a result, children present may be subject to such taping. Signature by parent(s) or guardian(s) give the Association and the City written consent for video taping and recording, and the Association and the City will assume that the rights afforded parents pursuant to A.R.S 1 602.A.9 have been waived.

ATTENDEE WAIVER: I, _____, have received a copy of the parade rules and regulations for the Caribbean American Phoenix Carnival Cultural Association of Arizona Parade. In consideration for permission and authority to participate in and be a part of the parade, I do hereby release, waive and discharge in connection my/our participation in the parade. I knowingly enter into the agreement and understand the significance and consequences. I understand that as a participant in the parade, I can be injured by a fall, actions or inactions of other parade participants or bystanders, imperfections in the streets, sidewalks, or curbs, hazards from motorized vehicles, and all other hazards. I enter into this release and waiver on behalf of myself and my heirs, descendants, ancestors, dependents, executors, administrators, and assigns.

IT IS MY SPECIFIC INTENT TO RELEASE THE CARIBBEAN AMERICAN PHOENIX CARNIVAL CULTURAL ASSOCIATION OF ARIZONA AND THE CITY OF PHOENIX FROM ANY LIABILITY WHATSOEVER IN CONNECTION WITH ANYONE AND/OR MYSELF IN MY GROUP OF THE PARADE.

Dated this _____ day of _____, 2017.

Signed: _____

Print: _____

Thank you for your participation in the parade!

Parade Rules, Regulations And Safety Requirements

Safety is a prerequisite to achieve a successful Parade!

1. Parade entries must be value-neutral, secular, and may not represent the specific political interest or ambitions of any political party or candidate.

2. Only a parade participant on foot may hand candy and other parade tokens directly to parade spectators. A parade participant may not hand out or throw candy or other parade tokens from a parade unit, regardless of whether the unit is stationary or moving. A parade participant or unit driver may not accept any items from parade spectators at any time.
3. No ticker tape or confetti will be used on the actual parade route by parade participants during the parade due to the creation of fire hazards, engine air-intake problems and clean-up costs.
4. If horse or other animals are entrants in the parade, the entrant must provide a pooper-scooper to clean up behind the animals. These entries are also required to clean the staging and de-staging areas.
5. Only animals under the strict leash or bridle of a qualified animal handler will be permitted in the parade. The identified animal handler and his/her parade unit sponsor will bear responsibility for any and all damages and injuries resulting from negligence or act of God incidents regarding the animal in question.
6. All owners and drivers of parade-related vehicles, and all other parade participants are bound by the parade entry registrant's signature on the Release and Waiver form protecting the Caribbean American Phoenix Carnival Cultural Association of Arizona and the City of Phoenix and which is included as part of this Application/Registration Packet.
7. Parade participants will not jump from or onto a float or motorized vehicle. No one is allowed on top of the tractor or in the space between the tractor and the trailer.
8. No tandem trailers or other trailers, where the wheels are in the center of the trailer, are allowed for units that have people on them.
9. All materials used for parade floats must be flame retardant and in compliance with City ordinance and parade code and standards.
10. The hitch used to attach a float to the pulling vehicle will be factory "receiver" type or welded pickup style bumper. No "bolt-on" type hitches will be allowed. When using a large truck, a "drop hitch" must be used and should be at least 12" from hitch to the ground.
11. Generators or other equipment that use flammable fuel will not be allowed on the float itself, unless approved in writing by the Fire Department. Generators used to supply electricity to the float should be put in the bed of the pickup or hauling devices at least three feet from the float body. All generators must be grounded. Do not refuel generator while motor is running.
12. All generators, speakers or other equipment shall be adequately and appropriately secured to preclude any movement when a moving truck applies brakes or acceleration.
13. All trucks shall be enclosed with wooden or metal safety rails a minimum of 42" high. Only musicians and approved personnel are allowed in the enclosed area of the truck or trailer. All float participants standing on floats or any other motorized vehicles must wear safety belts or have hand holds or vertical stanchions (mounted to the float chassis with a u-shaped piece welded to the top bracket) or back supports securing them in place while the float or vehicles are in motion.
14. All drivers of floats or motorized vehicles must provide proof of vehicle liability insurance and a valid Arizona Driver's License 48 hours before the parade to CAPAZ. All drivers must have in their possession a valid Driver's License as appropriate.

15. A float can be no wider than 12 feet while in the parade or 8 feet while being towed without permit and police escort anywhere else in the City. In height, the tallest part of the deck people can stand on is to be no taller than 4 feet from the ground. No prop or item added to the deck can be taller than 12 feet from the top of the highest point to the ground.
16. At least one ABC fire extinguisher and a First Aid Kit are to be located within easy access on each float.
17. Only one individual shall be permitted to give directions to the driver. CAPAZ Official Marshals and/or Event Officials RESERVE THE RIGHT and are authorized to provide direction to the driver.
18. The Fire Department will inspect floats before the parade. If there are no fire extinguishers on board, or if the float is made of flammable materials, or there is some other violation, the float will be red-tagged and not allowed in the parade until these items are corrected.
19. The Police Department and Fire Department may exercise the authority to “veto” any aspect of the parade that they feel poses an unreasonable risk of injury or danger to the public. While exercise of this veto should be prudent, and certainly permit event producers to revise any objectionable part of a plan, public safety must ultimately be the responsibility of the Police and Fire/Rescue Departments and related Public Agencies.
20. CAPAZ wishes to remind all participants that consumption of alcohol is strictly prohibited in the parade staging area, route, and de-staging area.

Failure to abide by these Rules, Regulations, and Safety Requirements may result in:

1. The immediate removal of the participant and/or parade unit from the parade.
2. The disqualification of the parade participant’s and/or sponsoring organization’s eligibility to receive parade prizes, including trophies and cash awards.
3. The issuing of citations to and/or the filing of criminal charges against or the arrest of the responsible participant and/or person driving the parade unit.
4. The disqualification of the parade participant’s and/or sponsoring organization’s or group’s eligibility to participate in future CAPAZ Parades.